

- **Outlining**
 - Method of organizing ideas

 - The key = communicate accurately relationships that exist among items

 - Formal outline

- Ex. Main Idea: Chalk and Jonassohn's basic types of genocide.
 - Eliminate real or potential threat
 - Pakistan
 - Indonesia
 - Spread Terror
 - Genghis Khan
 - Soviet Union in Ukraine
 - To Acquire Wealth
 - Massachusetts colonists verses Pequot Indians
 - Implement Belief
 - Armenians
 - Soviet Union
 - Nazi Germany
 - Cambodia

Understanding the Writing Process

- Best writers go through roughly three stages:
 - 1) prewriting, 2) writing, and 3) rewriting

- Prewriting stage
 - What are you going to write
 - Think about things you may already know or is of interest
 - Narrow the scope
 - Finding sources & compiling data
 - Too much information available = topic too broad
 - Remember why you are writing and who you are writing for
 - Example: V-2 rockets paper

- Next step = writing
 - Varies from person to person
 - Always be flexible

- Rewriting
 - May have to rewrite sentences, paragraphs or pages
 - More changes = better assignment
 - May involve rewriting entire paper
 - Final draft will be stronger if effort achieves its purpose
 - Do not end just because you reach assigned length

- 5 Helpful FYI's:
 1. SAVE, SAVE, SAVE
 2. Keep work in multiple places
 3. Go back & reread
 4. Never, never, never, procrastinate.
 5. Work from a printed copy